



EAST WEST UNIVERSITY

EWU(RO)17(A)/25-001(02)

01 January 2025

Notice

Online Advising of Courses for Spring Semester 2025 B.Pharm, M.Pharm, LLB and LLM Programs

Students of the following categories must contact their respective advisor **personally** for advising of courses for Spring Semester 2025.

Programs	Categories	Advising Date	Advising Time
B.Pharm and LLB Programs	CGPA 2.15 or less (students admitted up-to Summer 2023) and for CGPA 2.40 or less (students admitted in Fall 2023 and onward) including on probation.	06-07 January 2025	09:00 am–04:00 pm
M.Pharm and LLM Programs	CGPA 2.65 or less including on probation.	06-07 January 2025	05:00 pm–07:00 pm

Online advising of courses for Spring Semester 2025 of EWU will be held using the Online Course Advising System. Students of **B.Pharm, M.Pharm, LLB and LLM Programs** will take their own courses through online using the link: <https://portal.ewubd.edu> as per the schedule mentioned below:

B.Pharm and LLB Programs

Date	Credits Completed	Time
08 January 2025	120.5 Credits & above	09:00 A.M.- 10:20 A.M.
08 January 2025	110.5-120 Credits	10:30 A.M.- 11:50 A.M.
08 January 2025	100.5-110 Credits	12:00 noon- 01:20 P.M.
08 January 2025	87.5-100 Credits	01:30 P.M.- 02:50 P.M.
08 January 2025	75.5-87 Credits	03:00 P.M.- 04:20 P.M.
09 January 2025	65.5-75 Credits	09:00 A.M.- 10:20 A.M.
09 January 2025	55.5 -65 Credits	10:30 A.M.- 11:50 A.M.
09 January 2025	45.5- 55 Credits	12:00 noon- 01:20 P.M.
09 January 2025	37.5-45 Credits	01:30 P.M.- 02:50 P.M.
09 January 2025	30.5-37 Credits	03:00 P.M.- 04:20 P.M.
10 January 2025	25.5-30 Credits	09:00 A.M.- 10:20 A.M.
10 January 2025	21.5-25 Credits	10:30 A.M.- 11:50 A.M.
10 January 2025	18.5-21 Credits	02:30 P.M.- 03:50 P.M.
10 January 2025	12.5-18 Credits	04:00 P.M.- 05:20 P.M.
10 January 2025	8.5-12 Credits	05:30 P.M.- 06:50 P.M.
10 January 2025	0-8 Credits	07:00 P.M.- 08:20 P.M.

M.Pharm and LLM Programs

Date	Credits Earned	Time
11 January 2025	0 credits & above	09:00 A.M.-07:00 P.M

Students of **B.Pharm, M.Pharm, LLB and LLM Programs** who somehow miss the above schedule or fail to take courses using the Online Advising System may contact the respective advisor personally on **12 January 2025** as per the convenience of the concerned advisor.

There will be very limited lab facility for Online Course Advising on 08 and 09 January 2025 from 09:00 am to 04:30 pm in Room # 616.

For any help regarding advising and other administrative issues students may contact the respective Online Helpdesk (Email Account) which are mentioned below:

s/n	Group name	Email address	Purpose
1	Law Help Desk	helpdesk-law@ewubd.edu	For advising/ course related issues
2	PHRM Help Desk	helpdesk-phrm@ewubd.edu	For advising/ course related issues
3	Registrar's Office Help Desk	helpdesk-regoffice@ewubd.edu	For registration/ other administrative issues
4	Accounts Help Desk	helpdesk-accounts@ewubd.edu	For tuition/ scholarship/ other financial issues
5	ICS Help Desk	helpdesk-ics@ewubd.edu	For relevant IT issues
6	COE Help Desk	helpdesk-coe@ewubd.edu	For Certificates/Transcripts/Grade Reports related issues

While sending emails, students are advised to mention their name, ID number, mobile number and the problem clearly. Students are also advised to use their university email account to communicate the University.

With the kind approval of the Vice Chancellor this is for information and necessary action by all concerned.

Mashfiqur Rahman
Registrar