

Guideline for Depositing Students' Fees of Fall 2021 Semester

Academic activities like Classes, Examinations, Course advising and deposit of students' fees of East West University is being conducted through online.

Students who do not have any 'advance/arrear/scholarship/financial aid/regular waiver', they will have to deposit their semester fees using the 'Advising Slip/Deposit Slip' (generated from EWU Portal) in the designated Banks. Even if they have any course add/drop, they can deposit the same using the revised 'Advising Slip/Deposit Slip'.

Those who have advance(surplus) in their EWU students' ledger on account of payment of Student Activity Fee paid for the previous semesters or dropping semester after payment or other reasons they can deposit their semester fees in Fall 2021 semester by adjusting (deducting) that amount.

Those who have already taken out print copy of 'Advising Slip/Deposit Slip' for Fall 2021 semester that does not show Special Waiver (20%) and waver of Student Activity, they are requested to take print out again having these waivers.

Students are requested not to ask the bank for any Advising Slip or Deposit slip. Concerned students must have collected it after advising of Fall 2021 semester. If anyone doesn't have it, he/she may print it from the EWU Portal (<http://portal.ewubd.edu>) using login ID.

Those who have 'advance/arrear/scholarship/financial aid/regular waiver', they will have to use 'Manual Deposit Slip' (https://www.ewubd.edu/storage/app/media/Forms%20and%20Documents/EWU_Manual%20Deposit%20Slip_19.0_5.2021.pdf) to deposit their fees. In that case they will have to recalculate their net amount of fees. In order to recalculate their net amount they will have to adjust their 'advance/arrear/scholarship/financial aid/regular waiver' from the total amount of tuition fees first and after adjusting the 'advance/arrear/scholarship/financial aid/regular waiver' they will have to adjust special waiver (20%) and to be added other fees.

For Example:

Tuition Fee (a)	Tk. 44100.00
Less: scholarship/financial aid/regular waiver (<i>for example</i>)(b)	<u>Tk. 15000.00</u>
Total after adjustment of scholarship/financial aid/waiver {c (a-b)}	Tk. 29100.00
Less: Special Waiver {d (20% on c)}	<u>Tk. 5820.00</u>
Net Tuition Fee (e)	Tk. 23280.00
Add: Laboratory Fee (f)	Tk. 1000.00
Add: Library Fee (For graduate Programs) only (g)	<u>Tk. 500.00</u>
Net Amount to be deposited (h)	<u>Tk. 24780.00</u>

For making adjustment of 'scholarship/financial aid/regular waiver' in EWU Accounting systems, the concerned students will have to send their relevant documents (grade report, advising slip and etc.) to the 'helpdesk-accounts@ewubd.edu'.

Students of EWU can deposit their fees to any branch of the following banks in the country:

- i. Bank Asia Limited
- ii. United Commercial Bank Limited
- iii. One Bank Limited
- iv. Dutch Bangla Bank Limited; and
- v. Mutual Trust Bank Limited

} For details please visit:

<https://www.ewubd.edu/payment-procedure>

In order to avoid rush, it is advised not to go any large branches (like Principal Branch/Corporate Branch) usually, who do not receive utility bills.

It is advised not to deposit your fees/charges in any agent banking systems except Dutch Bangla Bank Ltd. Agent banking systems do not report students' deposit properly.

For any further query, please write to: helpdesk-accounts@ewubd.edu .

This guideline has been issued with the kind approval of the Vice Chancellor.

Mashfiqur Rahman
Registrar
East West University