



EAST WEST UNIVERSITY
PROGOTI FOUNDATION FOR EDUCATION AND DEVELOPMENT
PERMANENT SANAD HOLDER
A/2 Jahurul Islam City, Aftabnagar, Dhaka-1212, Bangladesh

Vacancy Announcement

East West University, a leading private university, and an equal opportunity employer invites applications for the following administrative positions:

1. Programmer – (01 post)

Requirements: Bachelor's or Master's degree in Computer Science/Software Engineering or a related field from a reputable university with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in all the examinations.

Strong knowledge and experience in front-end and back-end technologies such as Net (Net Core, MVC 5), HTML, CSS, Angular JS etc.

Sound knowledge on React.JS, Node.JS, Type Script, Angular, MongoDB etc. will be preferred.

Familiarity with cloud platforms such as Azure and AWS will be an asset.

Experience: At least 05 (five) years of experience in full-stack software development. Experience in database management systems such as MS SQL Server, MySQL etc.

Age: Maximum 40 years.

2. ICS Officer – (01 post)

Qualification: Candidate should have minimum B.Sc. in CSE/IT/ICE or equivalent field from a reputable university with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in all the examinations.

Experience: Experience in the areas such as user support, network infrastructure installation, troubleshooting & maintenance etc. are preferred.

Age: Maximum 35 years.

3. Departmental Officer – (03 posts)

Qualifications: Master's degree in any discipline from a reputable University. At least 2nd Division/Class/CGPA-3.00 out of 5.00 or 2.50 out of 4.00 in all the examinations. Must have good drafting skill in both English and Bengali. Computer skill in office application package, data management/processing and Internet is essential with minimum typing speed in English-30 wpm and in Bangla-20 wpm. He/she should possess good command in English, strong interpersonal relationship skills and flexible to work in a variety of situations.

Experience: 01-02 year(s) of practical experience in any private university will be given preference.

Age: Maximum 35 years.

4. Lab Officer (Pharmacy) - (01 post)

Qualification: Bachelor's or Master's degree in Pharmacy/Biochemistry/Microbiology/Genetic Engineering & Biotechnology/related disciplines from a reputed University with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in all the examinations. A candidate with a B. Pharm degree will be preferred.

Experience: 01-02 year(s) of practical experience in maintaining Pharmacy/Biochemistry/Chemistry lab equipments and in assisting lab experiments will be given preference.

Age: Maximum 35 years.

5. Lab Officer (Genetic Engineering & Biotechnology Lab) – (01 post)

Qualification: Candidate should have Bachelor's or Master's degree in Genetic Engineering & Biotechnology/Microbiology/Biochemistry and Molecular Biology from a reputable university with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in all the examinations. The candidate must have hands on experience in agarose/acrylamide gel electrophoresis, DNA/RNA extraction, cell culture, aseptic technique, and basic laboratory equipment operation, and be familiar with polymerase chain reaction, protein extraction and purification. Knowledge on tissue culture, genetic engineering techniques, laboratory safety, maintenance of hazardous chemicals wastes will be considered as additional qualification.

Experience: 01-02 year(s) of practical experience in the relevant field.

Age Limit: Maximum 35 years.

6. Lab Officer (EEE) - (01 post)

Qualification: Bachelor's or Master's degree in EEE/ETE/ECE from a reputable university. Familiarity with electrical and electronic lab equipment and measuring instrument/tools is preferred.

Age: Maximum 35 years.

7. Library Circulation Officer (02 posts)

Qualifications: The applicant should have MA/MSS with BA/BSS (Hons.) in Information Studies/Science and Library Management from a reputable university with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in the examinations. He/she should possess IT skills, knowledge of modern library software and metadata standards, good command in English, strong interpersonal relationship skills and should be available for shifting/roster duty and flexible to work in a variety of situations. Candidates with professional membership will be preferred.

Age Limit: Maximum 35 years.

8. Sub-Assistant Engineer (Civil) - (01 post)

Qualification: Diploma in Civil Engineering from any recognized institution. Must have at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in all the examinations. Knowledge in Computer applications particularly, AUTO CAD, MS excel are required.

Experience: 02 (two) years' experience in construction and supervision of civil works, estimating and bill preparing of civil works.

Age Limit: Maximum 30 years.

9. Substation Operator - (03 posts)

Qualification: Minimum SSC. Certificate of training in substation operation is preferred.

Experience: Minimum 01 (one) year experience in operation and maintenance of a substation is required.

Age: Maximum 30 years.

10. Lift Operator - (01 post)

Qualification: Minimum SSC. Certificate of training on lift operation is preferred.

Experience: Minimum 01 (one) year experience in operation and maintenance of lift is required.

Age: Maximum 30 years.

11. CCTV Monitoring Operator (Junior) - (01 post)

Qualification: Minimum SSC in science group. CCTV security camera and networking certificate are preferred.

Experience: At least 01 (one) year experience in operating and maintaining surveillance equipment, watching both live and recorded video surveillance footage. Previous experience in a security position is preferred.

Age: Maximum 30 years.

Salary and benefits commensurate with qualification and experience.
Only short-listed candidates will be invited for the next selection process.

Please apply through East West University website link **jobs.ewubd.edu** or to the Chief of HR & Logistics, East West University, Plot: A/2, Jahurul Islam Avenue, Jahurul Islam City, Aftabnagar, Dhaka-1212.

Application Deadline: 23 August 2023